

STUDY FACILITIES MANAGEMENT ONLINE

Developed in partnership with FMA
and designed for Facility Managers

10938NAT

Diploma of Facilities Management

Study for your future

We are one of Australia's most progressive Registered Training Organisations with the backing of Australia's highest-rated online university.

We have grown to become a true leader in the field of distance and online education over more than 30 years of operation, with a genuine commitment to applied learning.

We are proud to present the 10938NAT Diploma of Facilities Management*, which has been developed in close collaboration with the Facility Management Association of Australia (FMA) and designed for Facility Managers.



Contemporary, innovative and flexible; UNE Partnerships is here to help you and your organisation to develop the capabilities required by a rapidly evolving global workplace!

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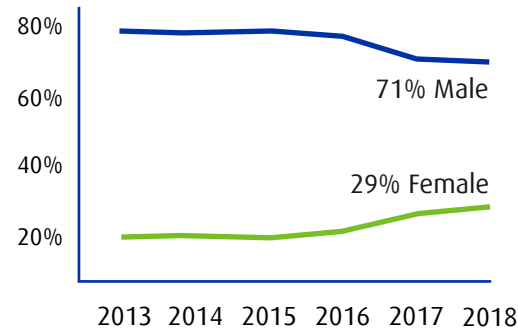
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Industry insights

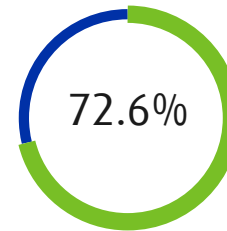
Employment outcomes within your industry

The Australian facility management sector is worth more than AU\$33 billion per annum,¹ with the global facility management market tipped to reach US\$1.9 trillion by 2024.²

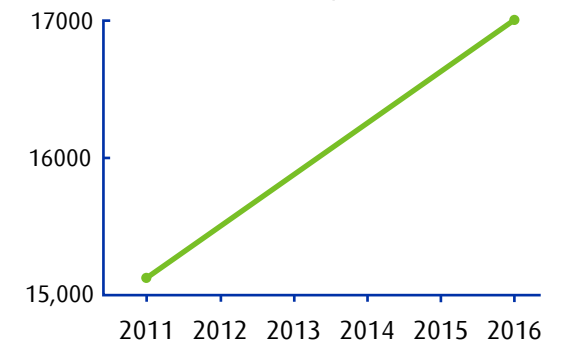
A CHANGING workforce¹



IMPROVED work status³



EMPLOYMENT GROWTH Facilities Managers⁴



Industry relevant course material delivered by industry experts

We offer personalised service and quality teaching, with the backing of Australia's leading regional online university, the University of New England. Our courses and qualifications will help you to gain a competitive industry edge to take on new challenges and to grow and succeed within your workplace.

¹ <https://www.fma.com.au/fm-industry-census>

² <https://www.mckinsey.com/business-functions/operations/our-insights/six-emerging-trends-in-facilities-management-sourcing>

³ <https://www.myskills.gov.au/courses/details?Code=CPP50511>

⁴ <https://joboutlook.gov.au/Occupation?search=alpha&code=149913>

Our Industry Partner

Specialist industry courses and qualifications

UNE Partnerships has delivered specialist courses and qualifications in facility management for almost 20 years.



In 2015 we partnered with the Facility Management Association of Australia (FMA) to offer the Industry Diploma of Facilities Management*.

Our partnership with FMA culminates our genuine commitment to the facility management sector, as we work together to offer the 10938NAT Diploma of Facilities management and support the advancement of Indigenous Australians through the Indigenous Scholarship program.

““

Working in partnership with UNE Partnerships has provided an opportunity for targeted facilities management education to be delivered across the industry.

- Nicholas Burt
CEO FMA

Membership benefits

10% discount⁺ for members of:

- Facilities Management Association of Australia (FMA)
- Facilities Management Association of New Zealand (FMANZ)
- Institute of Healthcare Engineers Australia (IHEA)
- Strata Community Association (SCA)

⁺ This offer is only available for standard full course enrolments and cannot be used in conjunction with any other offers.

Why study with us?

Our students and graduates benefit from 30+ years of experience delivering high quality distance and online vocational education.

Our trainers and assessors are highly respected within their profession, bringing genuine industry experience and expertise to your learning.

It's no wonder our graduates have enjoyed some of the highest satisfaction and completion rates in the country!

Guided support

Here at UNE Partnerships you will receive the support you need to help balance your work, life and study.



Our student support team

are passionate about your success and provide personal assistance and regular support calls.



Our trainers and assessors

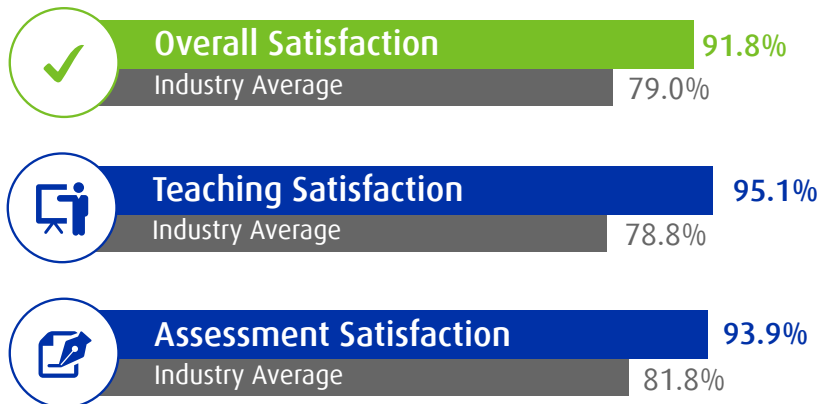
will become your mentor, guiding you through your learning and assessment journey.



Our partnerships

mean that you can access 24/7 online tutorial support through Studiosity.

Graduate satisfaction*



* Based on 2019 Learner Engagement Survey data (UNEP) and 2019 National Student Outcome Survey data (NCVER) for Diploma or higher level graduates.

Meet the team

Our team are Subject Matter Experts within their field with extensive industry experience and continuing professional development.



Motivation



Study targets



Course direction



Mentoring



Trish Ferrier
Trainer and Assessor
Facilities Management

Trish has been working in the facilities management for over 30 years. She has been a member of the FMA Education Group for 14 years and has been actively involved in the management of the Industry Diploma of Facilities Management* in this role.

Trish is a past board member of FMA Australia and has won both State and National awards recognising her contribution to education and professional development in the industry.



Peter Roper
Student Engagement
Facilities Management

Peter has been supporting students through their studies with UNE Partnerships for more than 5 years.

Peter believes that the purpose of study isn't to change who you are but to equip students with the knowledge and skills to reach their full potential.



Course information

Developed by industry experts, this course gives you the opportunity to gain practical expertise and formal recognition in this diverse and fast moving industry.

Learn on the job, so you can immediately apply your new skills. You can enrol at any time and is ideal for those working professionals in facilities management seeking to formalise their experience with an academic qualification.

Our course is designed for those who are required to make key decisions in the areas of facilities management across all property sectors such as capital control and/or maintenance spending, communications, utilities, delivering services, building and property maintenance. It will equip you with specialised skills in management, team leadership, risk management and operations required to successfully plan, develop and implement facilities maintenance, life cycle maintenance programs, and measure and manage sustainable facilities environments.

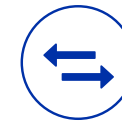


Admission Guidelines

You should be working in a suitable job role in the facility management or facility services sectors.

We recommend that you have:

- Experience managing facility teams or services.
- Strong written and verbal communication skills.
- Previously complete Year 12 or a Certificate IV level qualification.
- Appropriate technology to study online and the motivation to learn independently.



Suitable for

- Individual Students
- Corporate Groups



Duration

- 12 hours per week over a study period of 2 years
- Can be completed in a shorter time depending on experience, role, and/or current practices



Delivery mode

- Online learning.

10938NAT

Diploma of
Facilities Management[^]

Graduate outcomes

On completion of this qualification, participants will have specialist knowledge and skills in a facilities management environment to:

- plan, develop and support the implementation of facilities maintenance and lifecycle maintenance programs
- measure and manage sustainable facilities environments
- collaborate, develop interpersonal relationships, manage stakeholder engagement and delegate effectively
- manage risk and ensure safety in the workplace.

Pathways to UNE

Successful attainment of the 10938NAT Diploma of Facilities Management^ will allow for articulation into a range of undergraduate and postgraduate awards offered by the University of New England (UNE).*

* Applications must address UNE Program entry criteria. Enrolment fees are set annually by the UNE.

““

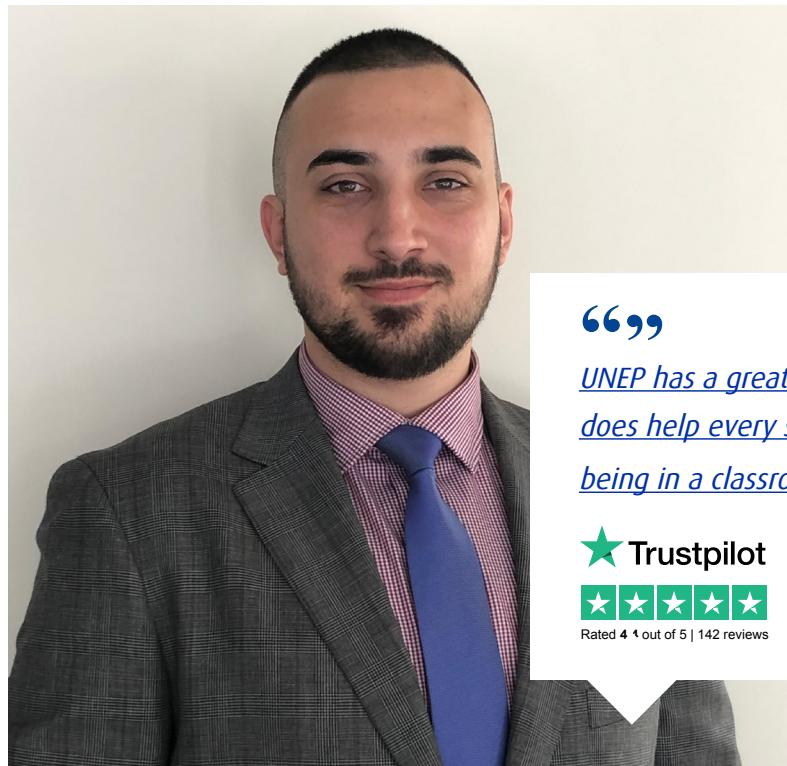
Excellent team of professionals. Coursework and Assignments were designed very effectively. Appreciate all the help and guidance from my Course Cordinator including the admin.

★ Trustpilot

★★★★★ Rated 4.4 out of 5 | 142 reviews

- Ron

* Student completed their Industry Diploma of Facilities Management



““

UNEP has a great support network which does help every student just as good as being in a classroom.

★ Trustpilot

★★★★★

Rated 4.4 out of 5 | 142 reviews

- Milenko Cirkov

Student testimonials

““

Very happy with the support I received taking on this course . Had not been studying for 20 years and was feeling a little anxious about getting back into it. FMA, where always there for support and advice .

Now I have my Diploma the window of opportunities has opened larger overnight . Truly a great feather in the cap.

★ Trustpilot

★★★★★ Rated 4.4 out of 5 | 142 reviews

- Silvio Sirianni

Learning outcomes

12 units of competency must be successfully completed to attain this qualification.

BSBFIN501

Manage budgets and financial plans

This unit provides the skills and knowledge required to undertake financial management in an organisation or work area. It includes planning and implementing financial management approaches and supporting and evaluating effectiveness of financial management processes.

BSBPRC502

Manage supplier relationships

This unit provides the skills and knowledge required to manage relationships with suppliers of larger or multiple smaller procurement activities, where the relationship is of some significance to the organisation. It covers managing procurement agreements, resolving disagreements with suppliers, finalising agreements, and reviewing the performance of suppliers.

BSBWHS521

Ensure a safe workplace for a work area

This unit provides the skills and knowledge required to establish, maintain and evaluate an organisation's work health and safety (WHS) policies, procedures, and programs in a work area to ensure a safe workplace, according to WHS legislative requirements. It takes a systems approach and addresses compliance with relevant legislative requirements.

BSBOPS504

Manage business risk

This unit provides skills and knowledge required to manage business risks in a range of contexts across an organisation or for a specific business unit or area in any industry setting.

BSBSUS411

Implement and monitor environmentally sustainable work practices

This unit provides the skills and knowledge required to analyse and implement improvements to the environmental sustainability of work practices and monitor their effectiveness.

NAT10938001

Manage lifecycle services

This unit provides the outcomes required to manage the continuous processes of service provision to support facilities systems and practices whilst remaining sustainable.

Learning outcomes (continued)

NAT10938002

Develop and manage facility maintenance plans

This unit focuses on the requirement for facility managers to develop and manage facility maintenance plans for essential maintenance services and other services in a facility.

CPPDSM5030

Manage projects in the property industry

This unit of competency specifies the outcome required to plan, organise and monitor projects in the property industry. It requires the ability to establish project requirements, monitor quality assurance processes, and evaluate project processes and outcomes.

CPCBC4012

Read and interpret plans and specifications

This unit of competency specifies the outcome required to read and interpret plans and specifications applicable to medium rise residential and commercial projects in order to inform estimation, planning, and supervisory activities.

CPPDSM5007

Coordinate construction or renovation of facilities

This unit of competency specifies the outcome required to coordinate the construction or renovation of facilities. It requires the ability to use appropriate consultative processes to determine construction or renovation requirements and to develop, monitor, and finalise a construction plan.

BSBLEG522

Apply legal principles in contract law matters

This unit describes the skills and knowledge required to analyse and evaluate information from a variety of sources and supply solutions to contractual issues in a legal environment.

PSPMGT006

Develop a business case

This unit provides the skills required to perform market analysis, development, and cost options, and justify for a recommended business solution.





Course fees*

We provide a range of flexible payment options to help you achieve professional success sooner.



Pay upfront

\$6,990 AUD[^]



Flexible payments

Pay weekly, fortnightly or monthly over 12 months



Third party

Seek financial assistance from your employer or another third party

Membership discounts

10% discount⁺ for members of:

- Facilities Management Association of Australia (FMA)
- Facilities Management Association of New Zealand (FMANZ)
- Institute of Healthcare Engineers Australia (IHEA)
- Strata Community Association (SCA)

Visit our website for more information about our fees and funding at www.unep.edu.au/get-started/fees-and-funding

* Terms and conditions apply. [^]Information is correct as at January 2021. ⁺This offer is only available for standard full course enrolments and cannot be used in conjunction with any other offers.

my.unep

my.unep is our modern online learning environment.

my.unep makes it easy for you to access your learning materials any time so you can study anywhere in the world.

Shortly after enrolment our friendly Student Engagement team will provide an induction to help you find your way around my.unep to facilitate a successful student learning journey.

Units

You will find everything you need to complete your studies in my.unep

Introduction

- Getting Started
- Course Overview

Learning Resources

- Readings
- Activities
- Resources

Assessment

- Case Studies
- Scenarios
- Tools and Templates

Support Centre

- 24/7 Support.





Minimum requirements to get started

If you're reading this, you're likely already committed to improving your skills, knowledge and capabilities. Every day presents you and your team with an exciting opportunity to learn and develop the abilities needed to elevate yourself and your business to new heights.

Policies and Procedures

We are committed to the provision of exceptional quality education and a great learning experience.

We encourage you to familiarise yourself with our policies and procedures, which can be found on our website www.unep.edu.au/get-started/policies

On this page you will also find our frequently asked questions section that may help to answer some of your questions.

Minimum Requirements for Students

Our courses are self-directed online programs which rely heavily on text-based resources to support study.

All students will need:

- moderate numeracy and English literacy skills
- moderate computer skills
- to be working in a job role which provides sufficient opportunity to develop competency and to complete required assessment tasks.

Computer Requirements

All of our courses are delivered through our modern online learning environment.

To successfully complete an online course, you will need ready access to an internet enabled computer with the following configurations.

- Operating system (Mac OS 10.11 or later, Windows 7, 8.1 or 10)
- Internet (speed adequate to watch videos on YouTube)
- Microsoft office 2016 or higher OR other equivalent office suite
- Adobe Acrobat Reader
- Modern internet browser
- Headset with microphone, speakers and camera (for webinars, recording audio assessments and/or Skype discussions with your assessor).



5 High-demand skills and careers

Skills

- Leadership
- Strategy and Planning
- Relationship Management
- Continuous Improvement
- Project Management.

Careers

- Facilities Maintenance Manager
- Risk and Safety Manager
- Facilities Manager
- Project Manager
- Team Leader.

Take the next step
in your career as a
Facilities Manager

unepartnerships

creating professional success



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